Founders College is a community of students, faculty, staff and alumni that seeks to enhance the student experience at York University by organizing a number of diverse academic and social events and initiatives each year.

Student organizations are a valuable partner in creating a dynamic community at Founders; as such, we welcome applications from student organizations that want to contribute to the academic, social and cultural life of the College.

Being granted office space at Founders College comes with the responsibility of contributing to the Founders community. We are seeking active student organizations that will enrich and enhance our students’ university experience.

Please ensure that all documents are completed accurately. Incomplete applications will not be accepted.

1. Student Organization Profile
2. Past Initiatives
3. Information on Executives
4. List of Members
5. Online Information
6. Cover Letter *(staple to the back of the application)*
Section 1: Student Organization Profile

Type of Organization (check one):

- Founders affiliated organization
- External organization

Organizational Profile:

Organization Name: ________________________________________________________________
Primary Contact: ________________________________________________________________
Phone Number: _________________________________________________________________
Email Address: _________________________________________________________________

Year of Establishment: ____________________________________________________________

Current office location (if applicable): ______________________________________________

Organization Description:
Briefly describe in this section your organization’s mission statement, its core values and any additional information that you feel will be relevant to the decision-making committee:

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
Section 2: Past Initiatives

In the space below, please provide a list of the events and initiatives your organization has organized or been a part of in the past two years. Point form is preferred.
Section 2: Past Initiatives Continued

In the space below, please provide a list of the events and initiatives your organization has organized or been a part of in the past two years. Point form is preferred.
### Section 3: Information on Executives

Please provide a list of all the executive members of your organization.

<table>
<thead>
<tr>
<th>Position</th>
<th>Full Name</th>
<th>Contact Info (Email or Phone):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Section 4: List of Members

Under s.3 (a) of the Club Registration Policy (SC&LD), all York University organizations must have a minimum of **15 or more registered York students** in the organization. Please list your organization’s members below.

<table>
<thead>
<tr>
<th>Full Name:</th>
<th>Contact Info (Email or Phone):</th>
<th>Signature:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Section 5: Online Information

Please use the following to list any online service(s) used to promote your organization:

Official website: Yes / No
URL:

Facebook: Yes / No
URL:

Twitter: Yes / No
URL:

Youtube: Yes / No
URL:

Other*: Yes / No
If “yes”, which one(s): ____________________________
URL:
URL:
URL:

Section 6: Cover Letter

Please staple at the back of this application, a 300 word (maximum) cover letter explaining why you would like office space and how your organization plans on using the space. Please include how your organization will enrich and enhance student life at Founders College.

The deadline to submit this application is June 30, 2017.

Please submit application to Marco Sestito, College Administrative Coordinator, Founders College. Applications can be submitted in person to the Master’s Office (216 Founders) or by email at: sestitom@yorku.ca